

ICT Career Opportunity

VT Solutions is a leading ICT vendor in Fiji, providing technology solutions and services to corporate clients across the nation and the Pacific. We are looking to recruit, retain and develop persons who share our values and are committed to developing their careers by standing out from the crowd with passion for their jobs, service and smarts.

FINANCE OFFICER (Accounts Receivables) - Suva

We are looking for an enthusiastic, goal driven, mature-minded and committed person who wants to prove himself or herself in a fast-growing company and make a positive impact with team members and customers.

Key Responsibilities:

- Debtors management
- Timely collection of payments from customers
- Data entry and updates
- Operational and reconciliation reports

Skills and Competencies:

- Reliable, committed and honest worker
- Confident, assertive and polite with customers
- Organised and manages time and different tasks efficiently
- Highly numerate, with proven data processing skills
- In-depth knowledge and proven work experience with a recognized accounting software system, preferably MYOB
- Excellent written and verbal communication skills

Minimum Qualifications & Certifications

- Degree in Accounting & Financial Administration
- Fiji citizen or permanent resident
- No criminal convictions

HOW TO APPLY: Visit our website on <http://www.vt-solutions.com/careers.html>, fill the Job Application Form and upload supporting documents by **November 1, 2018**. The remuneration and benefits package for this role will commensurate with experience, qualifications and skills.